



Phone: (502) 863-7865

Fax: (502) 867-3710

October 18, 2021

Dear Board Member,

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on October 18, 2021, at 5:30 pm at the Pavilion. 140 Pavilion Drive Georgetown KY.

Several important topics will be discussed. Your presence will be greatly appreciated.

Sincerely,

Vicki Miller

Office Manager



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AGENDA

October 18, 2021

The monthly meeting of the Georgetown-Scott County Parks and Recreation Board will be held on October 18, 2021, at 5:30 pm at the Pavilion, 140 Pavilion Drive, Georgetown KY.

- 1) Call to Order and Roll Call;
- 2) Approval of Agenda;
- 3) Public Comments;
- 4) Consent Agenda;
 1. Approval of the minutes for September 20, 2021.
 2. Bills for Approval
- 5) Staff Reports;
 1. Bookkeepers Report – Vicki Miller
 2. Pavilion Report – Ed Maynard
 3. Facilities Maintenance – Mike Short
 4. Outdoor Maintenance – Michael Woolums
 5. Directors Report- Kim Rice
- 6) Old Business;
 1. Board Member Seat Declared Vacant-Cam Culbertson

- 7) New Business;
 1. Pickleball- Lloyd Young
 2. Job Description Updates- Kim Rice
 3. Special Request- Recover Rally/Job Fair- Vicki Miller
 4. Recreation and Facility Programming Committee-Erik Flaig
 5. Dectron Discussion and Bill Approval- Mike Short
 6. Early Voting Request-Kim Rice
 7. Executive Session for Hiring KRS61.810(f)

- 8) Board Members Comments;
- 9) Adjournment



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Georgetown Scott County Parks and Recreation Board

Minutes

September 20, 2021

- 1) Call to Order and Roll Call; Dale Stowe called the September 20, 2021, meeting of the Parks and Recreation Board to order. Members Present Erik Flaig, Bill Hamilton, Dale Stowe, Ron Flannery, Ben Van Meter, Andrea Giusti. Others present Kim Rice, Cam Culbertson, Mike Short, Courtlyn Ledesma, Bryan Parker, Ed Maynard, Larry Brandenburg, and Vicki Miller.
- 2) Approval of Agenda; This agenda was not approved by the board.
- 3) Public Comments;
- 4) Consent Agenda items;
 1. Approval of the August 16, 2021, board minutes. Ron Flannery made a motion to approve the minutes seconded by Ben VanMeter. The motion carried unanimously.
 2. Bills for Approval. Erik Flaig made a motion to approve the bills seconded by Ben VanMeter, the motion carried unanimously.
- 5) Staff Reports;
 1. Bookkeepers Report – Vicki Miller reported that the balance on hand is \$1,102,540.75 The balance on hand this date last year was \$635,293.99. A financial report was also provided.
 2. Facilities Report – Ed Maynard reported Pavilion attendance was 4951, and Ed Davis attendance was 1103 for the month of August and Suffoletta attendance was 5811 for August. Our Paws in the Pool event participation was 121 which brought in \$1210.00 dollars in revenue. Suffoletta total revenue for 2021 was \$174,073.34. The pavilion is getting ready for the delivery of the new treadmills and crossfit equipment. Ed Davis back to school bash which supplied over 500 backpacks filled with various snack items along with a free cookout provided by Kroger.
 3. Facilities Maintenance – Mike Short stated that they were still working on installing the rest of the LED lighting and closing the Suffoletta facility with a few tiling repairs needing to be addressed.
 4. Outdoor Maintenance – Larry Brandenburg report that he is 95% done with the field 5 conversion at Marshall Park. The trees are down at Cardome Park and has 5 pads and benches placed for the Friends of the Park memorial program.
 5. Directors Report- Kim Rice talked about our KLC liability review and our current rating is 58.46 we need .55 more to be above 59 to receive additional discounts and KLC has given us recommendations how to make up the difference through class participation and training. Kim informed the board that a gate had been installed by the county at the lower Great Crossing Park entrance to close during high water and asked the board to consider putting up gates at Oser landing and Cardome so that we would be consistent with our procedures at all locations, the board decided that our current procedure dealing with high water was effective and declined adding gates. Kim invited all the board members to attend the KRPS conference training at Somerset November 2nd-4th let Kim know and she would get them registered. There are Operation Master Plan meetings

scheduled to take place this next week to start the evaluation process. We are helping the city conduct a community survey to get feedback on how they would like to see some of the ARPA funding spent.

6) Old Business;

1. Fraud Inquiry- Kim Rice requested that any board members that have not filled out the inquiry please do so as soon as possible and send it back to the auditor.

7) New Business;

1. Policy Update –

- a. Signing Official Documents- Determines who can sign official documents. Ben VanMeter made a motion to approve the policy seconded by Bill Hamilton, the motion carried unanimously.
 - b. Education and Training for Employees-This lines out the responsibility of the employee to get on Neo Gov or Power DMS and do their training. Erik Flaig made a motion to approve the policy seconded by Ben VanMeter the motion carried unanimously.
 - c. Compensation Update-Change is giving a defined line between interim and temporary assignment. Ron Flannery made a motion to approve the policy change seconded by Ben VanMeter the motion carried unanimously.
2. RFQ-Ballfield Dirt- Larry Brandenburg presented the proposed bids for the fill dirt and gave his recommendation to use Chris Shane Co. for 13,440.00. Ben VanMeter made a motion to accept Larry's recommendation seconded by Erik Flaig, the motion carried unanimously.
 3. Quotes on Seeder-Larry Brandenburg received 3 quotes but recommended the one costing \$7424.00 which is under budget on capital request. Erik Flaig motioned to approve the purchase of the seeder Larry recommended seconded by Ben VanMeter the motion carried unanimously.
 4. Special Request- Eve Oakley Celebration of Life-Rachelle Gill asked the board to wave the fees for the Royal Spring Shelter for her mother's celebration of life event. Ben VanMeter made a motion seconded by Erik Flaig the motion carried unanimously.
 5. Special Request- Georgetown Woman's Club-Vicki Miller presented a request on the behalf of the Georgetown Woman's Club that the board wave the fees for the shelter at Royal Spring for their October meeting. Ben VanMeter made a motion seconded by Ron Flannery the motion carried unanimously.
 6. Approval of Surplus -Ed Maynard presented a list of items for the board to approve for surplus. Ron Flannery made a motion seconded by Ben VanMeter the motion carried unanimously.
 7. Request to change rental deposits- Kim Rice requested the board to change the rental deposit for the shelters from \$25 deposit \$50 rental fee to a \$75-dollar rental fee, the concession building deposit from \$100 to \$250 with the board adding to also change the rental fee to \$250 and multi-purpose room from \$11 deposit \$22 rental fee to \$33 dollar per hour rental fee. These changes are scheduled to take place January 2022. Erik Flaig made a motion seconded by Ben VanMeter the motion carried unanimously.

8. Lois Holmes Field Renövation-Phil McMillian- Requesting that the softball high school boosters be allowed to replace the sprinkler system at the Lois Holmes field stating that the boosters were going to be paying for this project. Ben VanMeter made a motion seconded by Ron Flannery the motion carried unanimously.
9. Executive session- Kim requested to go into executive session for hiring KRS61.810, Ben Van Meter made a motion seconded by Ron Flannery the motion carried unanimously.
Ben VanMeter made a motion to come out of executive session seconded by Erik Flaig motion carried unanimously with no action taken.
Ben VanMeter made a motion to hire Victoria Miller for \$47000.00 a year as the grade 8 office manager effective September 25, 2021, seconded by Andrea Giusti the motion carried unanimously.

10) Board Member Comments; Erik Flaig brought up the issue with board members that are consistently missing from meetings and wants to put guidelines and a policy in place which addresses consecutive missed meetings and steps to take when this happens. Members of the board asked Kim if she would have a recommendation of such a document for them to review at the October board meeting. Bill Hamilton talked about youth sports programs paying a lot of money for coaches and the liability if any that falls back on the parks department when it comes to them issuing 1099's and having the required documentations such as W-9's. And if being a 501C3 changes the liability that would fall on the parks department. Cam Culbertson is looking into these concerns and will inform the board on his findings. Bill Hamilton also mentioned about the field usage and the contracts and concerns of people sub leasing or letting other entities use the locations under their agreement. Bill Hamilton also requested that we investigate marketing our annual passes and get that increase in participation and revenue.

11) Adjournment – Ron Flannery motioned to adjourn, seconded by Ben VanMeter, Motion carried unanimously, Meeting Adjourned

**Georgetown-Scott County Parks and Recreation
Paid Bills
As of October 11, 2021**

	Date	Memo	Account	Debit	Credit
Amazon					
	10/11/2021		2000 · Accounts Payable		2,137.87
	10/11/2021	File Jackets W/Pockets	9230 · ED - Office Supplies	28.86	
	10/11/2021	Credit Card and Adding Paper, Markers, Laminating Pouches	4270 · Office Supplies and Equipment	173.89	
	10/11/2021	Annual Membership Amazon Prime Business	4270 · Office Supplies and Equipment	179.00	
	10/11/2021	Disinfectant, Sanitizer and Dispenser	8074 · Pavilion - Supp., Serv., Repair	345.33	
	10/11/2021	Zogics Cleaning Wipes	8081 · Pavilion - Gym Program Supplies	1,167.60	
	10/11/2021	Supplies For Game Night Program	9400 · ED-Prog, Event, Supplies&Equip	66.97	
	10/11/2021	Binders, Large Area Rug Qty 2	8094 · Pavilion - Aquatics Supplies	176.22	
Total Amazon				2,137.87	2,137.87
American Business Systems Inc.					
	10/07/2021		2000 · Accounts Payable		589.22
	10/07/2021	Parks/Pavilion Copier Lease Fee	4270 · Office Supplies and Equipment	516.37	
	10/07/2021	Ed Davis Copier Lease Fee	9230 · ED - Office Supplies	72.85	
Total American Business Systems Inc.				589.22	589.22
Brenntag Mid-South, Inc.					
	10/07/2021		2000 · Accounts Payable		622.29
	10/07/2021	Hydrochloric Acid, Sodium Bicarbonate	8094 · Pavilion - Aquatics Supplies	622.29	
Total Brenntag Mid-South, Inc.				622.29	622.29
Columbia Gas of Kentucky					
	09/30/2021		2000 · Accounts Payable		75.89
	09/30/2021	1240 Cincinnati Rd	4600 · Scott County Park	75.89	
	09/30/2021		2000 · Accounts Payable		1,785.38
	09/30/2021	140 Pavilion Way	8066 · Pavilion - Columbia Gas	1,785.38	
	09/30/2021		2000 · Accounts Payable		74.82
	09/30/2021	146 Ed Davis Lane	9311 · ED - Columbia Gas	74.82	
Total Columbia Gas of Kentucky				1,936.09	1,936.09

Georgetown-Scott County Parks and Recreation Paid Bills As of October 11, 2021

	Date	Memo	Account	Debit	Credit
Fuelman					
	09/30/2021				
	09/30/2021	Fuel For Vehicles	2000 · Accounts Payable 4780 · Fuel and Oil	78.78	78.78
Total Fuelman				78.78	78.78
Georgetown Municipal Water					
	09/30/2021				
	09/30/2021	151 Ed Davis Lane	2000 · Accounts Payable		
	09/30/2021		9313 · ED - Georgetown Water	101.83	101.83
	09/30/2021	145 Ed Davis Ln	2000 · Accounts Payable		
	09/30/2021		4540 · Ed Davis Park	20.79	20.79
	09/30/2021	Scott Co Park	2000 · Accounts Payable		
	09/30/2021		4600 · Scott County Park	13.02	13.02
	09/30/2021	Royal Spring Park	2000 · Accounts Payable		
	09/30/2021		4650 · Royal Spring Park	13.79	13.79
	09/30/2021	S. Water St Park	2000 · Accounts Payable		
	09/30/2021		4650 · Royal Spring Park	13.79	13.79
	09/30/2021	1260 Cincinnati Pike	2000 · Accounts Payable		
	09/30/2021		4600 · Scott County Park	257.01	257.01
	09/30/2021	140 Pavilion Dr	2000 · Accounts Payable		
	09/30/2021		8070 · Pavilion - Georgetown Water	7,351.49	7,351.49
	09/30/2021	0 Long Lick Entrance	2000 · Accounts Payable		
	09/30/2021		4600 · Scott County Park	13.79	13.79
	09/30/2021	Marshall Park Dr	2000 · Accounts Payable		
	09/30/2021		4570 · Marshall Park	1,364.71	1,364.71
	09/30/2021	1240 Cincinnati Pike	2000 · Accounts Payable		
	09/30/2021		4600 · Scott County Park	24.75	24.75
	09/30/2021	140 Pavilion Dr Upstairs	2000 · Accounts Payable		
	09/30/2021		8070 · Pavilion - Georgetown Water	106.23	106.23
	09/30/2021	200 Airport Rd Parks/Rec	2000 · Accounts Payable		
	09/30/2021		4570 · Marshall Park	533.72	533.72
			2000 · Accounts Payable	2,925.73	2,925.73

Georgetown-Scott County Parks and Recreation Paid Bills As of October 11, 2021

	Date	Memo	Account	Debit	Credit
	09/30/2021	200 Airport Rd Aquatic Center	5050 - SFAC Georgetown Water	2,925.73	
	09/30/2021	Field #2 & #4	2000 - Accounts Payable		13.83
	09/30/2021	Field #1	2000 - Accounts Payable		85.06
	09/30/2021	Concession Stand	2000 - Accounts Payable	85.06	
	09/30/2021	Horse Shoe Pit	4510 - Suffoletta Park	24.75	
	09/30/2021	Field #3	2000 - Accounts Payable		13.01
	09/30/2021	Batting Cage	4510 - Suffoletta Park	13.79	
	09/30/2021	Picnic Shelter	2000 - Accounts Payable	26.24	
	09/30/2021		4510 - Suffoletta Park	24.75	
Total Georgetown Municipal Water				12,942.08	12,942.08
Kentucky Motor of Gtown					
	09/30/2021	Unit #15 Oil, Filter	2000 - Accounts Payable		40.86
	09/30/2021	Unit 21 Oil, Filter	4810 - Supplies	40.86	
	09/30/2021	Unit 22 Oxy Sensor, Fuel Injection Throttle, Oil, Filter	2000 - Accounts Payable		35.39
	09/30/2021		4810 - Supplies	35.39	
Total Kentucky Motor of Gtown				284.48	284.48
Netgain Technologies, Inc.					
	09/30/2021		2000 - Accounts Payable		360.73
	09/30/2021	Cisco Meraki Licensing Annual Fee	4320 - Technology Support	360.73	
Total Netgain Technologies, Inc.				1,635.00	1,635.00

**Georgetown-Scott County Parks and Recreation
Paid Bills
As of October 11, 2021**

	Date	Memo	Account	Debit	Credit
Nextiva Inc.					
	09/30/2021		2000 · Accounts Payable		965.66
	09/30/2021	Pavilion and Parks Office Phones	4240 · Office Phone	612.90	
	09/30/2021	SFAC Phones	5060 · SFAC Center Phone	220.18	
	09/30/2021	Ed Davis Learning Center Office Phones	9310 · ED - Telephone	64.32	
	09/30/2021	Maintenance Shop Phones	4600 · Scott County Park	68.26	
Total Nextiva Inc.				<u>965.66</u>	<u>965.66</u>
Republic Services Inc.					
	10/01/2021		2000 · Accounts Payable		1,443.48
	10/01/2021	Garbage Service	8074 · Pavilion - Supp., Serv., Repair	1,443.48	
Total Republic Services Inc.				<u>1,443.48</u>	<u>1,443.48</u>
Time Warner Cable					
	10/11/2021		2000 · Accounts Payable		1,078.01
	10/11/2021	Phone, Internet, TV Pavilion	8074 · Pavilion - Supp., Serv., Repair	436.72	
	10/11/2021	TV, Internet Ed Davis	9315 · ED Internet Service/Cable	241.34	
	10/11/2021	Internet Maintenance	4600 · Scott County Park	134.98	
	10/11/2021	Internet Suffoleta	5060 · SFAC Center Phone	134.98	
	10/11/2021	Internet Concession Bldg	4810 · Supplies	129.99	
Total Time Warner Cable				<u>1,078.01</u>	<u>1,078.01</u>
Tractor Supply Company					
	09/30/2021		2000 · Accounts Payable		332.93
	09/30/2021	PTO TBW 180, U-Bolt	4690 · Equipment Maintenance and Parts	297.98	
	09/30/2021	Qty 5 Gal RV Antifreeze, Grease	5200 · SFAC Pool Supplies/Maintenance	34.95	
Total Tractor Supply Company				<u>332.93</u>	<u>332.93</u>

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Verizon Wireless					
	09/30/2021		2000 · Accounts Payable		936.33
	09/30/2021	Cell Phones	4750 · Cell phones	936.33	
Total Verizon Wireless				936.33	936.33
Wal-Mart					
	09/30/2021		2000 · Accounts Payable		1,288.41
	09/30/2021	Shutdown Supplies Aquatics	8094 · Pavilion - Aquatics Supplies	317.69	
	09/30/2021	Shower Curtains and Rings	8074 · Pavilion - Supp., Serv., Repair	131.38	
	09/30/2021	Switch Program And Kids Kitchen Supplies	9400 · ED-Prog., Event, Supplies&Equip	250.63	
	09/30/2021	Drive Thru Trick or Treat Supplies	6850 · New Prog/Sp Events Supplies	43.64	
	09/30/2021	Staff Pool Party Supplies/	6880 · Miscellaneous	545.07	
Total Wal-Mart				1,288.41	1,288.41
				26,346.88	26,346.88

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of October 15, 2021

	Date	Memo	Account	Debit	Credit
123 Wellness Inc.					
	10/07/2021		2000 · Accounts Payable		20,936.00
	10/07/2021	Qty 4 Matrix Treadmills W/TV Bracket	4880 · Capital Expenditures	20,936.00	
	10/07/2021		2000 · Accounts Payable		10,845.45
	10/07/2021	Upgrade Of Fitness Equipment	4880 · Capital Expenditures	10,845.45	
	10/07/2021	Battery For Elliptical	2000 · Accounts Payable		105.00
Total 123 Wellness Inc.			8074 · Pavilion - Supp., Serv., Repair	105.00	
				31,886.45	31,886.45
American Red Cross					
	10/07/2021		2000 · Accounts Payable		360.00
	10/07/2021	Qty 9 Blended Learning Students	8094 · Pavilion - Aquatics Supplies	360.00	
	10/07/2021		2000 · Accounts Payable		400.00
	10/07/2021	Qty 10 Blending Learning Students	8094 · Pavilion - Aquatics Supplies	400.00	
Total American Red Cross				760.00	760.00
ASI					
	10/08/2021		2000 · Accounts Payable		78.00
	10/08/2021	Panasystem Insert Name Qty 6	8074 · Pavilion - Supp., Serv., Repair	78.00	
Total ASI				78.00	78.00
Bluegrass Business Health					
	10/08/2021		2000 · Accounts Payable		70.00
	10/08/2021	Drug Screens Qty 2	4130 · Drug Testing	70.00	
Total Bluegrass Business Health				70.00	70.00
BMI					
	10/08/2021		2000 · Accounts Payable		368.00
	10/08/2021	Annual Renewal Fee Music License	4280 · Professional Fees	368.00	
Total BMI				368.00	368.00

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Brandstetter Carroll, Inc.					
	10/07/2021		2000 · Accounts Payable		4,325.00
	10/07/2021	Operation Master Plan Services Through 8/31/21	4880 · Capital Expenditures	4,325.00	
Total Brandstetter Carroll, Inc.				4,325.00	4,325.00
Brenntag Mid-South, Inc.					
	10/07/2021		2000 · Accounts Payable		673.07
	10/07/2021	Hydrochloric Acid, Sodium Bicarbonate	8094 · Pavilion - Aquatics Supplies	673.07	
	10/07/2021		2000 · Accounts Payable		96.00
	10/07/2021	Sodium Thiosulfate	8094 · Pavilion - Aquatics Supplies	96.00	
Total Brenntag Mid-South, Inc.				769.07	769.07
C Pickett Roofing Inc.					
	09/30/2021		2000 · Accounts Payable		785.00
	09/30/2021	Trouble Shoot Pavilion Roof Leaks and Repairs	8074 · Pavilion - Supp., Serv., Repair	785.00	
Total C Pickett Roofing Inc.				785.00	785.00
Chris Shane Company LLC					
	10/08/2021		2000 · Accounts Payable		14,515.72
	10/08/2021	144 Tons Washington Ball Mix	4880 · Capital Expenditures	14,515.72	
Total Chris Shane Company LLC				14,515.72	14,515.72
Colorado Time Systems					
	09/30/2021		2000 · Accounts Payable		360.00
	09/30/2021	Parts For Swim Display Board	8094 · Pavilion - Aquatics Supplies	360.00	
Total Colorado Time Systems				360.00	360.00

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Comfort & Process Solutions					
	09/30/2021		2000 · Accounts Payable		555.87
	09/30/2021	Concession Bldg HVAC Repair	4810 · Supplies	555.87	
	09/30/2021		2000 · Accounts Payable		1,374.05
	09/30/2021	Repairs To Childcare Unit	8074 · Pavilion - Supp., Serv., Repair	1,374.05	
	09/30/2021		2000 · Accounts Payable		241.60
	09/30/2021	Repair To Dectron To Lap Pool	8074 · Pavilion - Supp., Serv., Repair	241.60	
Total Comfort & Process Solutions				2,171.52	2,171.52
D-C Elevator Company, Inc.					
	09/30/2021		2000 · Accounts Payable		105.49
	09/30/2021	Scheduled Maintenance For September	8074 · Pavilion - Supp., Serv., Repair	105.49	
	10/15/2021		2000 · Accounts Payable		105.49
	10/15/2021	Scheduled Maintenance October 2021	8074 · Pavilion - Supp., Serv., Repair	105.49	
Total D-C Elevator Company, Inc.				210.98	210.98
Global Supply & Floor Equipment					
	09/30/2021		2000 · Accounts Payable		117.00
	09/30/2021	Paper Towels, Toilet Tissue	4810 · Supplies	117.00	
	10/08/2021		2000 · Accounts Payable		486.00
	10/08/2021	Toilet Paper, Paper Towels, Can Liners	4810 · Supplies	486.00	
Total Global Supply & Floor Equipment				603.00	603.00
Hilander Feed Co.					
	09/30/2021		2000 · Accounts Payable		33.75
	09/30/2021	Qty 3 Oak Boards	4810 · Supplies	33.75	
Total Hilander Feed Co.				33.75	33.75

Georgetown-Scott County Parks and Recreation
Unpaid Bills Detail
 As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Kentucky League of Cities					
	10/08/2021		2000 · Accounts Payable		218.77
Total Kentucky League of Cities	10/08/2021	Added Mowers	4370 · Liability, Equipment Insurance	218.77	
Kentucky Motor of Gtown					
	09/30/2021		2000 · Accounts Payable		218.77
	09/30/2021	JB Weld	4810 · Supplies	5.19	
	09/30/2021	Unit 19 Battery, Cables	2000 · Accounts Payable		197.95
	09/30/2021	Unit 22 Lift Gate Hinge	4660 · Vehicle Maintenance and Parts	197.95	
	09/30/2021		2000 · Accounts Payable		83.06
	09/30/2021	Battery Cable, Battery Terminal, Oil	4660 · Vehicle Maintenance and Parts	83.06	
Total Kentucky Motor of Gtown	09/30/2021		2000 · Accounts Payable	65.99	
			4810 · Supplies		352.19
Kentucky Portable Toilets					
	09/30/2021		2000 · Accounts Payable		2,245.00
Total Kentucky Portable Toilets	09/30/2021	Portable Toilets	4810 · Supplies	2,245.00	
				2,245.00	2,245.00
Kentucky Utilities Company					
	09/30/2021		2000 · Accounts Payable		22,684.94
	09/30/2021	Markham	4510 · Suffoletta Park	45.09	
	09/30/2021	Oser	4610 · Oser Landing Park	166.12	
	09/30/2021	Horseshoe Pit	4510 · Suffoletta Park	44.89	
	09/30/2021	Louie B. Nunn Dr. Ball	4510 · Suffoletta Park	299.96	
	09/30/2021	Louie B. Nunn Dr.	4510 · Suffoletta Park	297.96	
	09/30/2021	151 Ed Davis Lane	9312 · ED - Kentucky Utilities	650.97	

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of October 15, 2021

	Date	Memo	Account	Debit	Credit
	09/30/2021	Marshall Park Dr. PL	4570 · Marshall Park	583.08	
	09/30/2021	Airport Field 4	4570 · Marshall Park	110.80	
	09/30/2021	1220 Cincinnati Rd. Shop	4600 · Scott County Park	425.31	
	09/30/2021	Marshall Park Dr. Field #1	4570 · Marshall Park	183.74	
	09/30/2021	Airport Rd. Conc.St	4570 · Marshall Park	234.15	
	09/30/2021	1080 Cincinnati Rd. Ballfield	4600 · Scott County Park	86.99	
	09/30/2021	SFAC	5020 · SFAC Kentucky Utilities	8,415.34	
	09/30/2021	Airport Rd Conc	4570 · Marshall Park	122.94	
	09/30/2021	Pavilion	8068 · Pavilion - Kentucky Utilities	10,076.85	
	09/30/2021	Batting Cage TBR SCYB	4810 · Supplies	197.00	
	09/30/2021	Ed Davis Park	4540 · Ed Davis Park	242.44	
	09/30/2021	Airport Rd Field #2	4570 · Marshall Park	40.80	
	09/30/2021	Airport Rd. Field #3	4570 · Marshall Park	95.09	
	09/30/2021	Loie B Nunn Dr Ball	4510 · Suffoletta Park	159.61	
	09/30/2021	Airport Rd Field #5	4570 · Marshall Park	65.57	
	09/30/2021	Lisle Rd Soccer Gate	4810 · Supplies	41.46	
	09/30/2021	Oxford Dr	4630 · Oxford Road Park	98.78	
				22,684.94	22,684.94
Total Kentucky Utilities Company					
Lowe's Home Centers Inc.					
	09/30/2021		2000 · Accounts Payable		184.48
	09/30/2021	Painting Supplies For Shutdown	8074 · Pavilion - Supp., Serv., Repair	47.90	
	09/30/2021	Fill Valve, ID Tags, 11pc. Wrench Set	4810 · Supplies	136.58	
Total Lowe's Home Centers Inc.				184.48	184.48
M.O.S.E.S. Inc.					
	09/30/2021		2000 · Accounts Payable		66.02
	09/30/2021	Chains For Saw	4810 · Supplies	66.02	
Total M.O.S.E.S. Inc.				66.02	66.02

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Meade Tractor					
	09/30/2021		2000 · Accounts Payable		71.37
	09/30/2021	TBW 180 Parts	4690 · Equipment Maintenance and Parts	71.37	
	09/30/2021		2000 · Accounts Payable		390.23
	09/30/2021	Back Pack Blower, 5 Gal. Mix	4810 · Supplies	390.23	
	09/30/2021		2000 · Accounts Payable		358.96
	09/30/2021	Qty 5 V-Belts For TBW 180	4690 · Equipment Maintenance and Parts	358.96	
	09/30/2021		2000 · Accounts Payable		94.93
	09/30/2021	Qty U-Bolts JD Tiller	4690 · Equipment Maintenance and Parts	94.93	
Total Meade Tractor				915.49	915.49
MLS Powersports LLC					
	10/08/2021		2000 · Accounts Payable		55.40
	10/08/2021	Oil & Filter Scagg Mowers	4810 · Supplies	55.40	
Total MLS Powersports LLC				55.40	55.40
Netgain Technologies, Inc.					
	09/30/2021		2000 · Accounts Payable		1,116.87
	09/30/2021	Meraki Licensing Annual Fee	4320 · Technology Support	1,116.87	
	09/30/2021		2000 · Accounts Payable		452.79
	09/30/2021	Edge WLED LCD Monitor Office Manager	4270 · Office Supplies and Equipment	452.79	
Total Netgain Technologies, Inc.				1,569.66	1,569.66
Pitney Bowes Global Financial Svcs, LLCL					
	09/30/2021		2000 · Accounts Payable		308.22
	09/30/2021	Postage Machine Lease Fee	4270 · Office Supplies and Equipment	308.22	
Total Pitney Bowes Global Financial Svcs, LLCL				308.22	308.22

Georgetown-Scott County Parks and Recreation

Unpaid Bills Detail

As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Pitney Bowes Supply					
	09/30/2021		2000 · Accounts Payable		50.99
	09/30/2021	Postage Machine Ink	4270 · Office Supplies and Equipment	50.99	
Total Pitney Bowes Supply				50.99	50.99
Recreonics Corporation					
	09/30/2021		2000 · Accounts Payable		305.60
	09/30/2021	Fitness Swim Noodles Qty 40	8094 · Pavilion - Aquatics Supplies	305.60	
Total Recreonics Corporation				305.60	305.60
Schiller Hardware					
	10/01/2021		2000 · Accounts Payable		865.00
	10/01/2021	Qty 2 LCN 4040 Door Closers	8074 · Pavilion - Supp., Serv., Repair	865.00	
Total Schiller Hardware				865.00	865.00
Sherwin Williams					
	09/30/2021		2000 · Accounts Payable		51.66
	09/30/2021	Paint, Brush	8074 · Pavilion - Supp., Serv., Repair	51.66	
Total Sherwin Williams				51.66	51.66
Southern States					
	09/30/2021		2000 · Accounts Payable		2,766.78
	09/30/2021	Fuel For Vehicles	4780 · Fuel and Oil	1,397.14	
	09/30/2021	Fuel For Mowing Etc.	4780 · Fuel and Oil	1,369.64	
Total Southern States				2,766.78	2,766.78
Swank Motion Pictures Inc.					
	10/01/2021		2000 · Accounts Payable		34.75
	10/01/2021	Sonic The Hedgehog Movie In The Park	6850 · New Prog/Sp Events Supplies	34.75	
Total Swank Motion Pictures Inc.				34.75	34.75

Georgetown-Scott County Parks and Recreation Unpaid Bills Detail As of October 15, 2021

	Date	Memo	Account	Debit	Credit
Swim Pro Service, Inc.					
	09/30/2021		2000 · Accounts Payable		1,840.00
	09/30/2021	Lap Pool Circ.Pump Repair, Patched/Cleaned Lights	8074 · Pavilion - Supp., Serv., Repair	1,840.00	
Total Swim Pro Service, Inc.				1,840.00	1,840.00
Swim Pro Supply					
	09/30/2021		2000 · Accounts Payable		3,823.35
	09/30/2021	Leisure Pool UV Repairs	8074 · Pavilion - Supp., Serv., Repair	3,823.35	
	10/01/2021		2000 · Accounts Payable		99.50
	10/01/2021	Reagents Testing Supplies	8094 · Pavilion - Aquatics Supplies	99.50	
	10/01/2021		2000 · Accounts Payable		984.00
	10/01/2021	Chlorine	8094 · Pavilion - Aquatics Supplies	984.00	
Total Swim Pro Supply				4,906.85	4,906.85
Whitaker Bank, N.A.					
	09/30/2021		2000 · Accounts Payable		1,335.89
	09/30/2021	X10Hosting, Survey Monkey, Prestige Renewal	4300 · Advertising, Print., Marketing	1,091.95	
	09/30/2021	Guitar Center Replacement Audio Wire	6850 · New Prog/Sp Events Supplies	18.99	
	09/30/2021	Party City -Special Event Supplies	8089 · Pavilion - Special Events Suppl	112.47	
	09/30/2021	Party City -Special Event Supplies	9400 · ED-Prog., Event, Supplies&Equip	112.48	
Total Whitaker Bank, N.A.				1,335.89	1,335.89
Younger Inc. Electrical Service					
	09/30/2021		2000 · Accounts Payable		462.50
	09/30/2021	Pavilion Main Breaker Inspection and Labor	8074 · Pavilion - Supp., Serv., Repair	462.50	
	09/30/2021		2000 · Accounts Payable		362.50
	09/30/2021	Ed Davis Removed Light From Pole	4810 · Supplies	362.50	
	09/30/2021		2000 · Accounts Payable		217.50
	09/30/2021	Ed Davis Replaced 3 Lamps Ball Court	4810 · Supplies	217.50	
Total Younger Inc. Electrical Service				1,042.50	1,042.50
Total				98,736.68	98,736.68

**Georgetown-Scott County Parks and Recreation
Bills Added
As of October 18, 2021**

	Date	Memo	Account	Debit	Credit
American Red Cross	10/18/2021		2000 · Accounts Payable		13.00
	10/18/2021	Safety Training Swim Coaches	8094 · Pavilion - Aquatics Supplies	13.00	
Total American Red Cross				13.00	13.00
Asian World of Martial Arts, Inc.	10/18/2021		2000 · Accounts Payable		314.88
	10/18/2021	Martial Arts Uniforms TBR By Student	8081 · Pavilion - Gym Program Supplies	314.88	
Total Asian World of Martial Arts, Inc.				314.88	314.88
Bates Security LLC	10/18/2021		2000 · Accounts Payable		175.00
	10/18/2021	Service Repair Maintenance Building Security	4810 · Supplies	175.00	
Total Bates Security LLC				175.00	175.00
D-C Elevator Company, Inc.	10/18/2021		2000 · Accounts Payable		164.00
	10/18/2021	Pavilion Elevator Key switch	8074 · Pavilion - Supp., Serv., Repair	164.00	
Total D-C Elevator Company, Inc.				164.00	164.00
Total				666.88	666.88

Kimberly Rice

From: flaigeman <flaigeman@gmail.com>
Sent: Monday, October 18, 2021 9:29 AM
To: Kimberly Rice
Subject: [EXT]FW: Re: FW: Contract Super Sharks and GSC Parks and Recreation - Programming Committee

Sent via the Samsung Galaxy S20+ 5G, an AT&T 5G smartphone

----- Original message -----

From: David Barnes <dbarnes@supersharks.org>
Date: 10/18/21 12:31 AM (GMT-05:00)
To: "Erik T. Flaig, President - Scott County Softball Club" <flaigeman@gmail.com>
Subject: Re: FW: Contract Super Sharks and GSC Parks and Recreation - Programming Committee

Hello Mr. Flaig,

We appreciate everyone's time spent on working on this contract with our team. We have one major discussion point that needs to be addressed, and to be honest we thought that this point would have been an issue and the easiest to address. This is in regards to the practice schedule set forth in this contract which is as follows:

from the day after Labor Day through March 31st according to the following terms:

Monday – Friday: 4 lanes from 6:00 a.m. – 7:00 a.m.
Monday – Friday: 3 lanes from 4:15 p.m. – 8:30 p.m.
Saturday: 4 lanes from 10:00 a.m. – 2:00 p.m.

The change would be to the following:

from the day after Labor Day through March 31st according to the following terms:

Monday – Friday: 4 lanes from 6:00 a.m. – 7:00 a.m.
Monday, Wednesday, Friday: 4 lanes from 4:15 p.m. – 8:30 p.m.
Tuesday, Thursday: 3 lanes from 4:15 p.m. – 8:30 p.m.
Saturday: 4 lanes from 10:00 a.m. – 2:00 p.m.

We have been using this schedule not only this season since September 7 til now, but also since Coach Matt Stephens has been our head coach as of 2017. I would be happy to show our teams past practice schedules reflecting this if that would be of assistance. We have continuously worked with all of the aquatics staff, and other coaches within the Pavilion pool community and made this work consistently.

The following are just details that can be established within this contract or outside but we wanted to establish those as soon as possible:

1. Will the \$5 admission fee per spectator be collected by the Pavilion staff? Or will this be collected by our team, and paid back to the Pavilion after the meets.
2. Since this contract excludes the months of April, May, June, July, and August; that we have been paying for since 2011 even though for most part we use another outdoor pool during this time. We would like to establish an agreement that one or two lanes could be used during May, June, and July for some of our younger swimmers as needed. This could be a separate contract or within this contract.
3. Contract renewal process? As soon as this contract is agreed upon, can we establish a contract for the next year and for the following years a renewal process.
4. May we enlist the use of food trucks for services along with the use of the multipurpose room?

Thanks.



David L Barnes, president
dbarnes@gscs.club

GSCS (Georgetown Scott County Sharks)
www.gscs.club
140 Pavilion Drive
Georgetown, KY 40324

On Thu, Oct 14, 2021 at 8:51 AM Erik T. Flaig, President - Scott County Softball Club <flaigeman@gmail.com> wrote:

Sent from [Mail](#) for Windows 10

From: [Erik T. Flaig, President - Scott County Softball Club](#)
Sent: Thursday, October 14, 2021 8:47 AM
To: dbarnes@supershark.org
Cc: [Andrea Giusti](#); [Marlin McKay](#)
Subject: Contract Super Sharks and GSC Parks and Recreation - Programming Committee

Mr. David Barnes,

Once again, I wanted to state that it was a pleasure speaking with you today. Per our conversation on 10/13/2021, you stated that you wanted to edit and send responses back to the board for the purpose of the contract negotiations. In

order for me to present the contract to the GSC Parks board on Monday for approval, I need to present your changes in ample time to the programming committee. Those recommendations that you are requesting need to be submitted to myself and the programming committee by October 14th at 12pm. This way I am able to discuss the matters with the programming committee prior to the GSC Parks and recreation board meeting on 10/17/2021 at 5:30pm.

It has been a pleasure speaking with you and I look forward to completing the negotiations of this contract for a wonderful 2021 -2022 season for the Super Sharks.

Erik T. Flaig

Chair - Programming Committee

GSC Parks and Recreation

Sent from [Mail](#) for Windows 10

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

September 2021 Program Report

For October 18, 2021 GSC Parks & Recreation Board Meeting

Ednal Maynard

Pavilion Operations

Pavilion Program Attendance: 2,419

Pavilion Annual Membership: 1,659

Pavilion Daily Passes: 1,790

Total Pavilion Attendance Including Programs, Passes, Non-Participants, and Rentals: 7,228

Fiscal Year To Date Attendance: 23,396

Pavilion Operations Income: \$34,924.46

Pavilion Expenses: \$71,206.44

Pavilion Recovery Rate: 49%

Ed Davis Learning Center

EDLC Attendance Including Daily Attendance, Programs, Community Services, and Rentals: 288

Daily Attendance: 108

Community Events: 0

Programs: 8 (Switch It Up)
72 (Kid's Kitchen)

Meetings: 43

Rentals: 57

Repast: 0

Suffoletta Family Aquatic Center

SFAC Attendance Including Daily Attendance, Programs, Passes, and Rentals: 498

Paws In the Pool: 121



Pavilion Operations Revenue / Expense Report for September

Revenue	2017	2018	2019	2020	2021
20 Visit Pass	\$1,825.00	\$1,756.60	\$3,019.20	\$731.00	\$856.60
6 Month Pass	\$2,040.00	\$2,843.60	\$4,125.60	\$257.00	\$2,438.40
Annual Pass	\$28,478.11	\$31,295.69	\$62,590.98	\$16,054.92	\$17,948.37
Aquatic Programs	\$3,465.50	\$1,749.57	\$4,625.40	\$880.50	\$139.84
Camp Programs	\$3,237.00	\$2,448.75	\$8,012.50		\$1,230.00
Child Care	\$24.00	\$12.00	\$8.00	\$4.00	\$10.00
Concessions	\$1,227.00	\$911.00	\$1,459.24	\$327.00	
Daily Pass	\$9,116.20	\$9,171.11	\$16,026.90	\$4,719.93	\$7,366.00
Deposit Fee Return	(\$558.50)	(\$267.00)	(\$281.00)		
Facility Rentals	\$1,328.75	\$2,033.50	\$3,421.00	\$345.00	\$928.50
Fun Express Program			\$1,842.50		\$150.00
Gymnasium Programs	\$2,816.40	\$3,081.25	\$4,930.50	\$675.00	\$1,208.00
Land Programs	\$15,065.10	\$16,868.85	\$23,652.66	\$2,633.50	\$2,597.25
Miscellaneous	\$66.00	\$48.00	\$92.00	\$9.00	\$51.50
Program Refunds	(\$884.50)	(\$1,162.62)	(\$2,333.67)		
Total Revenue	\$67,246.06	\$70,790.30	\$131,191.81	\$26,636.85	\$34,924.46

Expenses

	2017	2018	2019	2020	2021
Miscellaneous	\$167.01				
Salaries	\$37,994.78	\$34,986.77	\$32,293.79	\$30,668.36	\$37,423.54
Supplies/ Equipment	\$31,099.94	\$7,009.82	\$27,728.64	\$4,868.20	\$14,462.95
Utilities	\$17,796.57	\$41,980.53	\$15,930.48	\$16,397.68	\$19,319.95
Total Expenses	\$87,058.30	\$83,977.12	\$75,952.91	\$51,934.24	\$71,206.44



Georgetown-Scott County Parks and Recreation Surplus Report
Board Meeting 10/18/2021

Items Sold on Publicsurplus.com:

- 1 Treadmill (#5) 36,105.9 Miles
- 1 Treadmill (#3) 34,174.4 Miles
- 1 Treadmill (#2) 33,378.4 Miles
- 1 2001 John Deere Gator 4X2 Utility Cart
- 1 1996 M&R Goose Neck 8X20 Trailer
- 1 2006 John Deere 777 Max ZTRAK W/60" Deck
- 1 1985 Wood Trailer (6 ½ X 16)
- 1 2001 Micro Rain Irrigating System (Model #: MP43BP) (Serial#: 02020321)
- 1 Micro Rain Irrigating System (Model #: MR-43BP) (Serial#: 06072288)
- 1 Metal Trailer; Single Axle (12ft X 78 in)
- 1 Bundle of Printer Ink (33 Cartridges)
- 1 Magi Cater 8 Burner Grill
- 1 Char-Broil 6 Burner Grill
- 1 Purex Triton Pool Vacuum Model # CC110
- 1 Harmsco Cartridge Vacuum Model # BF155BKPSC

Total revenue from sold items: \$8,407.56

Items Not Sold on Publicsurplus.com:

- 3 1 Table and 2 Chair Sets
- 1 4ft Cherry Finish Round Table with Glass Topper
- 1 4ft Round Table
- 1 4 Drawer Filling Cabinet (Grey)



5 Year Attendance Comparison for September

Attendance Type	2017	2018	2019	2020	2021
20 Visit Pass	235	241	252	213	174
20 Visit Walker Pass	150	178	201		
6 Month Pass	490	352	348	154	284
Annual Pass	3924	3413	3407	1493	1659
Complimentary Pass	19	22	14	5	8
Daily Pass	1791	1844	1621	713	1790
Observer Attendance	458	889	736	251	572
Off-Site Program Attendance	34	8			
Program Attendance	3966	3416	3518	2153	2419
Rental / Meeting Attendance	148	325	369	12	322
	11215	10688	10466	4994	7228



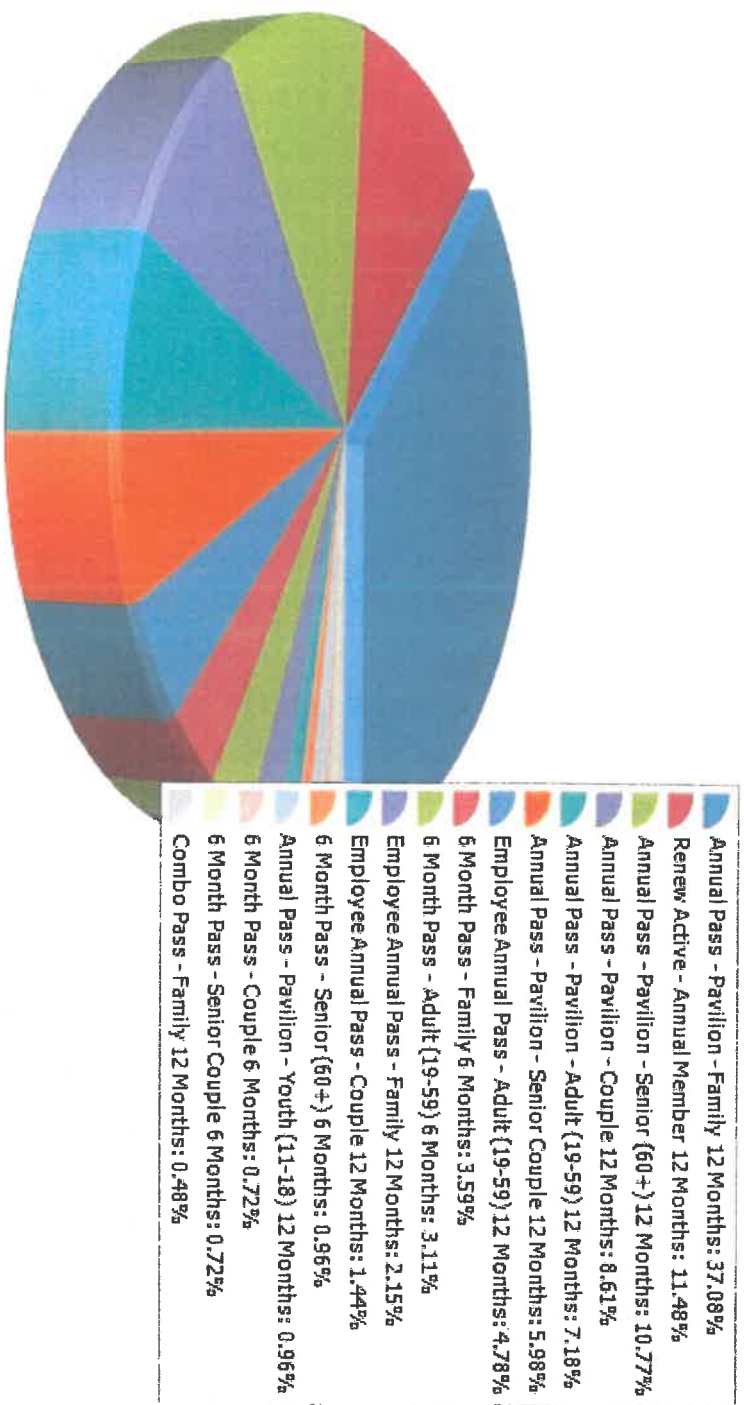
2017 - to Date Fiscal Year Attendance Comparison

AttendanceType	2017-18	2018-19	2019-20	2020-21	2021-22
Daily Pass	39074	34959	20418	26139	9979
Complimentary Pass	577	564	338	249	71
20 Visit Pass	3284	3145	2218	2414	626
6 Month Pass	6507	5558	3213	2320	949
20 Visit Walker Pass	3333	2880	1973	191	
Rental / Meeting Attendance	3883	5533	5706	2308	1075
Annual Pass	52177	46454	30733	19202	5570
Program Attendance	43616	42868	29062	19750	4412
Coupon Pass					
Off-Site Program Attendance	488	231	10		
Observer Attendance	7900	7763	5031	1963	714
	160839	149955	98702	74536	23396

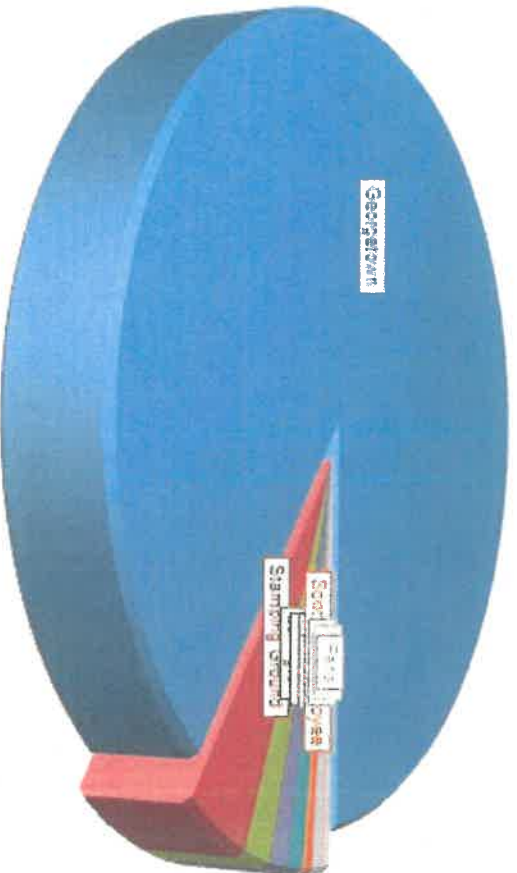
Membership Type Total # of Members

 20 Visit Pass - Adult (19-59) 20 Visits: 22.22%	 Home School Gym and Swim - Home School 8 Visits: 0.11%	 Water Fitness Pass - Seni
 Walker Pass - Individual 20 Visits: 19.20%	 Aqua Jogging - SFAC Only - Individual 12 Visits: 0.11%	 Water Fitness Pass - Indiv
 Walker Pass - Senior (60+) 20 Visits: 14.94%	 Aqua Jogging - SFAC Only - Senior (60+) 12 Visits: 0.09%	 Aqua Zumba - Senior (60
 Land Fitness Pass - Individual 10 Visits: 9.09%	 Personal Training Pass - Individual 10 Visits: 0.09%	 Daily Pass - Senior (60+)
 20 Visit Pass - Senior (60+) 20 Visits: 7.00%	 Home School Gym and Swim - Annual Member 8 Visits: 0.09%	 KRPS I Improving Team F
 20 Visit Pass - Youth (11-18) 20 Visits: 4.40%	 Home School Gym and Swim Additional Child - Annual Member 4 Visits: 0.07%	 Water Fitness Pass - Seni
 Water Fitness Pass - Senior (60+) 10 Visits: 4.48%	 Martial Arts Group Lessons - Individual 6 Visits: 0.07%	
 20 Visit Pass - Youth (11-18) 20 Visits: 4.17%	 Aqua Jogging - Pavilion Only - Senior (60+) 10 Visits: 0.07%	
 Water Fitness Pass - Individual 10 Visits: 4.17%	 Land Fitness Pass - Annual Member 10 Visits: 0.07%	
 20 Visit Pass - Child (3-10) 20 Visits: 2.98%	 Home School Gym and Swim Additional Child - Child (3-10) 8 Visits: 0.05%	
 Home School Gym and Swim - Youth (11-18) 8 Visits: 2.34%	 Daily Pass - Child (3-10) 1 Visits: 0.05%	
 Home School Gym and Swim - Child (3-10) 8 Visits: 1.69%	 Aqua Jogging - Pavilion Only - Individual 10 Visits: 0.05%	
 Land Fitness Pass - Senior (60+) 10 Visits: 1.67%	 Home School Gym and Swim Additional Child - Youth (11-18) 8 Visits: 0.04%	
 Private Swim Lesson Pass - Child (3-10) 6 Visits: 1.58%	 Aqua Jogging - SFAC Only - Individual 8 Visits: 0.04%	
 Private Swim Lesson Pass - Individual 6 Visits: 0.76%	 Aqua Zumba - Individual 10 Visits: 0.04%	
 Semi-Private Swim Lessons - Individual 6 Visits: 0.39%	 Home School Gym and Swim Additional Child - Child (3-10) 4 Visits: 0.04%	
 Child Care Pass - Child (3-10) 12 Visits: 0.30%	 Aqua Zumba - Annual Member 10 Visits: 0.04%	
 Personal Training Pass - Individual 5 Visits: 0.28%	 Home School Gym and Swim - Annual Member 4 Visits: 0.04%	
 Daily Pass - Adult (19-59) 1 Visits: 0.18%	 Private Swim Lesson Pass - Senior (60+) 6 Visits: 0.04%	
 Home School Gym and Swim - Youth (11-18) 4 Visits: 0.16%	 Dance Private Lessons w/ Instructor - Child (3-10) 4 Visits: 0.02%	
 Home School Gym and Swim Additional Child - Annual Member 8 Visits: 0.14%	 Dance Private Lessons w/ Director - Youth (11-18) 4 Visits: 0.02%	
 Daily Pass - Youth (11-18) 1 Visits: 0.14%	 Home School Gym and Swim - Home School 4 Visits: 0.02%	
 Water Fitness Pass - Senior Annual Member 10 Visits: 0.12%	 Dance Private Lessons w/ Instructor - Senior (60+) 4 Visits: 0.02%	
 Water Fitness Pass - Annual Member 10 Visits: 0.12%	 Home School Gym and Swim Additional Child - Youth (11-18) 4 Visits: 0.02%	
 Home School Gym and Swim - Child (3-10) 4 Visits: 0.12%	 Land Fitness Pass - Child (3-10) 10 Visits: 0.02%	
 Dance Private Lessons w/ Instructor - Youth (11-18) 4 Visits: 0.11%		

Membership Type Total # of Memberships

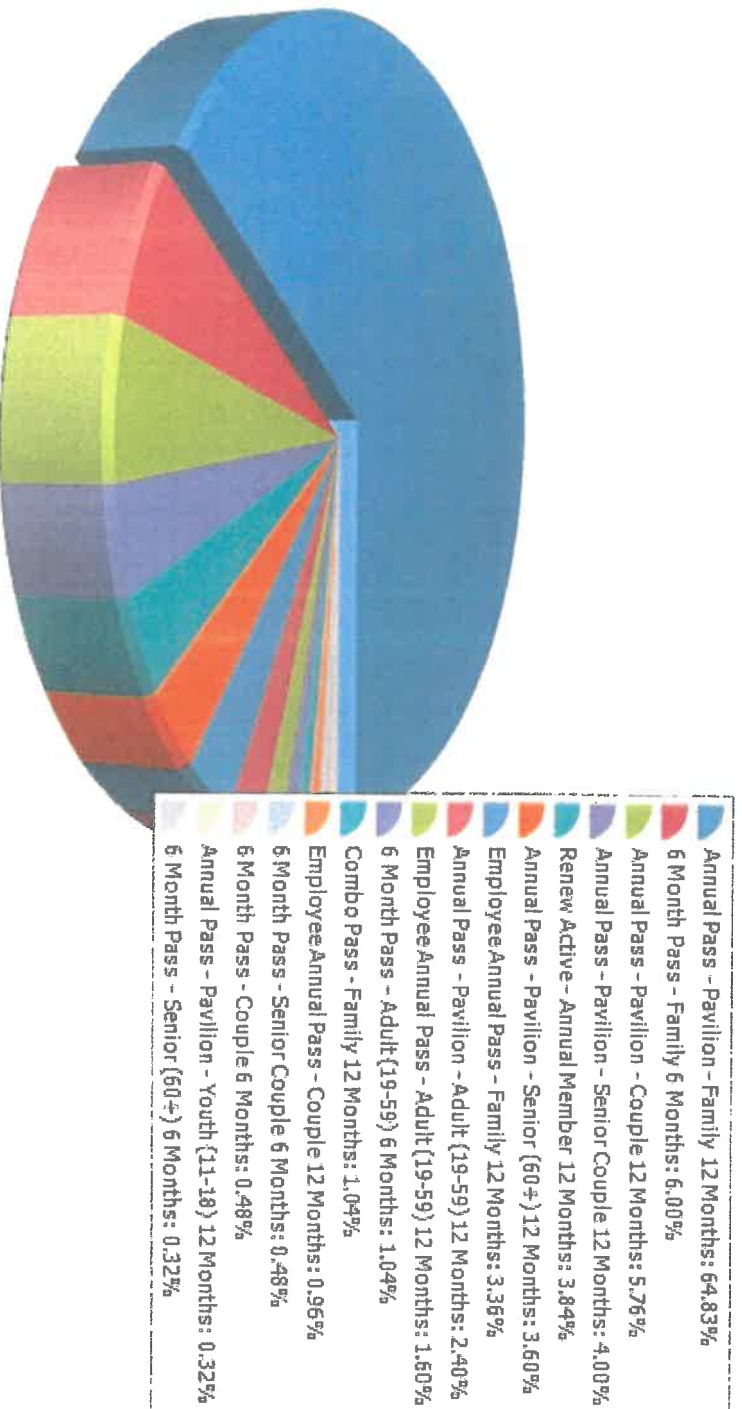


Municipality By Memberships

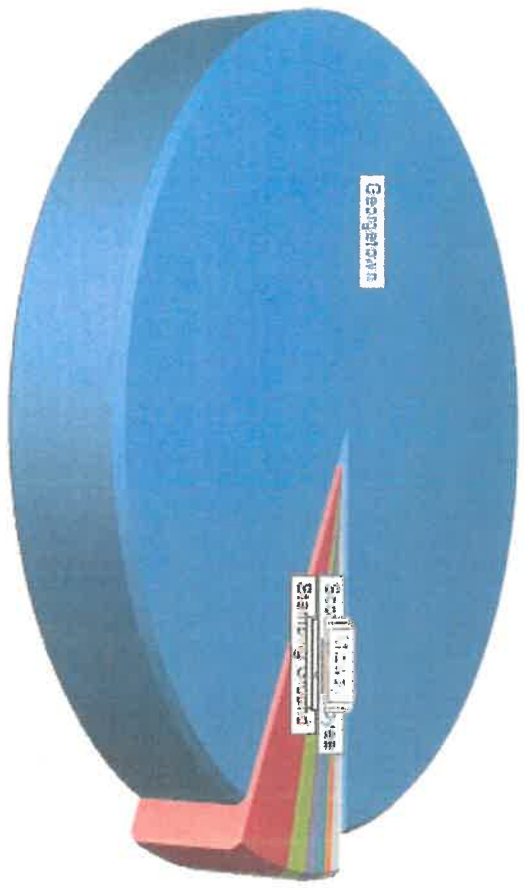


Georgetown	88.76%
Stamping Ground	4.55%
Lexington	1.91%
Sadieville	1.44%
Cynthiana	1.20%
Scott Co. Employee	0.72%
Frankfort	0.48%
Other	0.48%
Midway	0.24%
Paris	0.24%

Membership Type Total # of Members

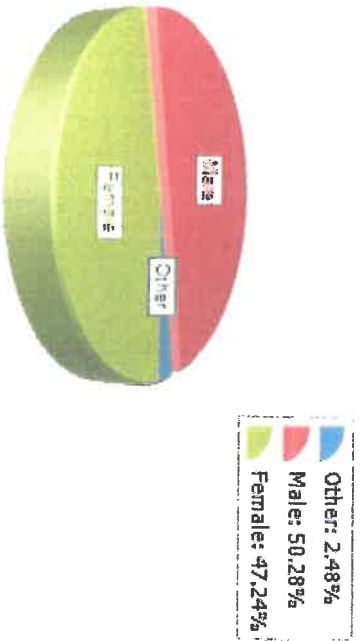


Municipality By Members

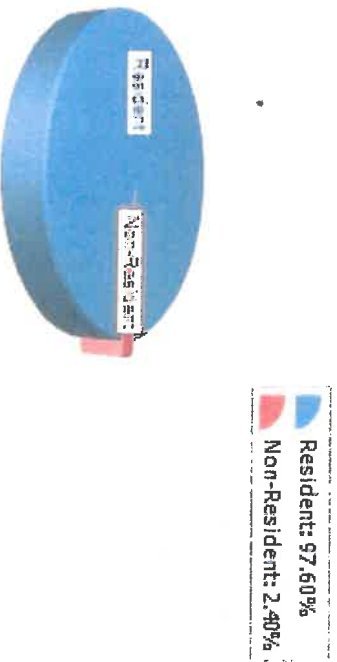


Georgetown:	91.93%
Stamping Ground:	3.76%
Sadleville:	1.36%
Lexington:	1.04%
Scott Co. Employee:	0.56%
Paris:	0.48%
Cynthiana:	0.48%
Other:	0.16%
Frankfort:	0.16%
Midway:	0.08%

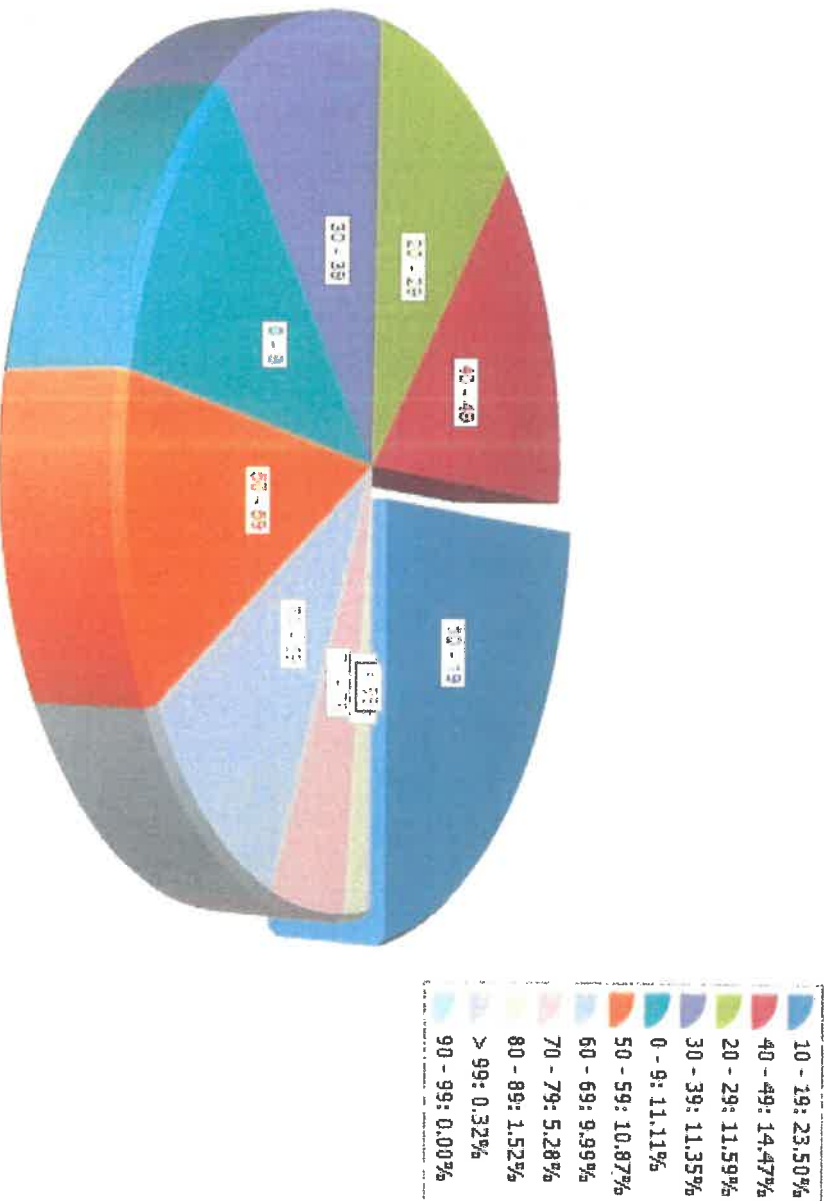
Gender



Residency



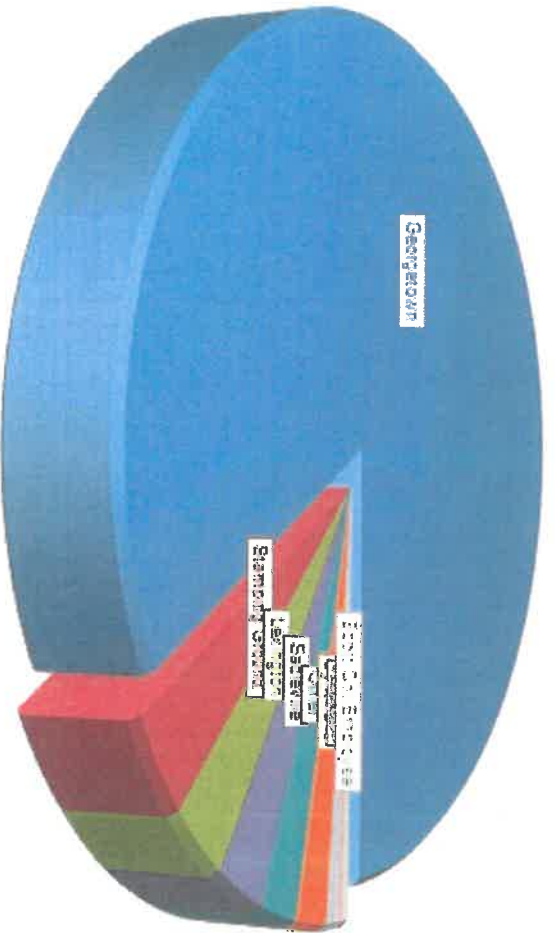
Age



Visit Pass Type Total # of Visit Passes

 20 Visit Pass - Adult (19-59) 20 Visits: 22.26%	 Dance Private Lessons w/ Instructor - Youth (11-18) 4 Visits: 0.11%	 Home School Gym and Swim
 Walker Pass - Individual 20 Visits: 19.23%	 Home School Gym and Swim - Home School 8 Visits: 0.11%	 KRPS 1 Improving Team E
 Walker Pass - Senior (60+) 20 Visits: 14.96%	 Aqua Jogging - SFAC Only - Senior (60+) 12 Visits: 0.099%	 Land Fitness Pass - Child
 Land Fitness Pass - Individual 10 Visits: 9.11%	 Home School Gym and Swim - Annual Member 8 Visits: 0.09%	 Water Fitness Pass - Indiv
 20 Visit Pass - Senior (60+) 20 Visits: 7.01%	 Personal Training Pass - Individual 10 Visits: 0.09%	 Water Fitness Pass - Seni
 Water Fitness Pass - Senior (60+) 10 Visits: 4.48%	 Aqua Jogging - Pavilion Only - Senior (60+) 10 Visits: 0.07%	 Water Fitness Pass - Seni
 20 Visit Pass - Youth (11-18) 20 Visits: 4.41%	 Home School Gym and Swim Additional Child - Annual Member 4 Visits: 0.07%	
 Water Fitness Pass - Individual 10 Visits: 4.18%	 Land Fitness Pass - Annual Member 10 Visits: 0.07%	
 20 Visit Pass - Child (3-10) 20 Visits: 2.99%	 Martial Arts Group Lessons - Individual 6 Visits: 0.07%	
 Home School Gym and Swim - Youth (11-18) 8 Visits: 2.35%	 Aqua Jogging - Pavilion Only - Individual 10 Visits: 0.05%	
 Home School Gym and Swim - Child (3-10) 8 Visits: 1.69%	 Daily Pass - Child (3-10) 1 Visits: 0.05%	
 Land Fitness Pass - Senior (60+) 10 Visits: 1.67%	 Home School Gym and Swim Additional Child - Child (3-10) 8 Visits: 0.05%	
 Private Swim Lesson Pass - Child (3-10) 6 Visits: 1.51%	 Aqua Jogging - SFAC Only - Individual 8 Visits: 0.04%	
 Private Swim Lesson Pass - Individual 6 Visits: 0.69%	 Aqua Zumba - Annual Member 10 Visits: 0.04%	
 Semi-Private Swim Lessons - Individual 6 Visits: 0.39%	 Aqua Zumba - Individual 10 Visits: 0.04%	
 Child Care Pass - Child (3-10) 12 Visits: 0.30%	 Home School Gym and Swim - Annual Member 4 Visits: 0.04%	
 Personal Training Pass - Individual 5 Visits: 0.27%	 Home School Gym and Swim Additional Child - Child (3-10) 4 Visits: 0.04%	
 Daily Pass - Adult (19-59) 1 Visits: 0.18%	 Home School Gym and Swim Additional Child - Youth (11-18) 8 Visits: 0.04%	
 Home School Gym and Swim - Youth (11-18) 4 Visits: 0.16%	 Private Swim Lesson Pass - Senior (60+) 6 Visits: 0.04%	
 Daily Pass - Youth (11-18) 1 Visits: 0.14%	 Aqua Zumba - Senior (60+) 10 Visits: 0.02%	
 Home School Gym and Swim Additional Child - Annual Member 8 Visits: 0.14%	 Daily Pass - Senior (60+) 1 Visits: 0.02%	
 Home School Gym and Swim - Child (3-10) 4 Visits: 0.12%	 Dance Private Lessons w/ Director - Youth (11-18) 4 Visits: 0.02%	
 Water Fitness Pass - Annual Member 10 Visits: 0.12%	 Dance Private Lessons w/ Instructor - Child (3-10) 4 Visits: 0.02%	
 Water Fitness Pass - Senior Annual Member 10 Visits: 0.12%	 Dance Private Lessons w/ Instructor - Senior (60+) 4 Visits: 0.02%	
 Aqua Jogging - SFAC Only - Individual 12 Visits: 0.11%	 Home School Gym and Swim - Home School 4 Visits: 0.02%	

Municipality By Visit Passes



Georgetown	82.78%
Stamping Ground	4.09%
Lexington	3.47%
Sadleville	3.18%
Other	2.58%
Cynthiana	2.28%
Frankfort	0.69%
Paris	0.50%
Midway	0.28%
Scott Co. Employee	0.14%

Victoria Miller

From: Harney, Lora (DPA) <Lora.Harney@ky.gov>
Sent: Tuesday, October 12, 2021 3:15 PM
To: Victoria Miller
Subject: [EXT]recovery rally/job fair

I think we used shelter 4 in the past – it was one that close to the pond not the playground, up on top of the hill.

From: Victoria Miller <vmiller@gscparks.com>
Sent: Tuesday, October 12, 2021 3:14 PM
To: Harney, Lora (DPA) <Lora.Harney@ky.gov>
Subject: RE: [EXT]recovery rally/job fair

Which location are you wanting to use?

Ben
Erik

From: Harney, Lora (DPA) <Lora.Harney@ky.gov>
Sent: Tuesday, October 12, 2021 3:11 PM
To: Victoria Miller <vmiller@gscparks.com>
Subject: [EXT]recovery rally/job fair

Hi- I just spoke with Rebecca about having the shelter donated on Nov. 6th for a Recovery Rally/Job Fair. I work with the Public Defenders office in Scott County and we will be organizing this with the Scott County drug Court. We will not be raising money, the event will have speakers, music, and resources for the community. Please let me know if you need any more information. Thanks so much!

Lora M. Harney
Department of Public Advocacy
Georgetown Trial Office
Alternative Sentencing Worker
1031 Lexington Road
Georgetown, KY 40324
1-502-782-7566

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WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Ed Davis Learning Center
Financial Statement
September 2021**

Accounts	Income				
	Sept 2021 Income	YTD Income	Budget	Balance	% of Budget
3070 · City - Ed Davis Funds	12,229.17	36,687.49	146,750.00	-110,062.51	25.0%
9120 · ED - Program Income	150.00	350.00	4,500.00	-4,150.00	7.78%
9130 · ED - Rental Income	364.00	715.00	5,000.00	-4,285.00	14.3%
9140 · ED - Miscellaneous Income	0.00	0.00	500.00	-500.00	0.0%
Total Income	12,743.17	37,752.49	156,750.00	-118,997.51	24.09%
Expense					
Accounts	Sept 2021 Expense	YTD Expense	Budget	Balance	% of Budget
9200 · ED - SALARIES	3,520.00	10,560.00	47,000.00	36,440.00	22.47%
9210 · ED - Employer FICA	403.54	1,221.35	5,800.00	4,578.65	21.06%
9211 · ED - Unemployment Insurance	0.00	46.30	1,250.00	1,203.70	3.7%
9212 · ED - Workers Compensation	0.00	4,300.00	4,300.00	0.00	100.0%
9213 · ED - Employer Retirement	948.64	2,711.62	14,000.00	11,288.38	19.37%
9214 · ED - Health Insurance	656.99	1,970.97	17,700.00	15,729.03	11.14%
9220 · ED - Liability, Prop. Insurance	0.00	2,500.00	2,500.00	0.00	100.0%
9230 · ED - Office Supplies	72.85	500.68	3,000.00	2,499.32	16.69%
9240 · ED - Advertising/Printing	0.00	0.00	500.00	500.00	0.0%
9250 · ED - Continuing Education	0.00	0.00	800.00	800.00	0.0%
9260 · ED - Travel Expense	0.00	0.00	600.00	600.00	0.0%
9300 · ED - MAINTENANCE SALARIES	0.00	0.00	1,000.00	1,000.00	0.0%
9310 · ED - Telephone	64.32	257.28	1,000.00	742.72	25.73%
9311 · ED - Columbia Gas	74.82	224.46	2,600.00	2,375.54	8.63%
9312 · ED - Kentucky Utilities	650.97	1,760.26	6,000.00	4,239.74	29.34%
9313 · ED - Georgetown Water	101.83	350.92	1,400.00	1,049.08	25.07%
9315 · ED Internet Service/Cable	241.34	724.02	3,000.00	2,275.98	24.13%
9320 · ED - Supplies, Serv., Repair	241.60	2,503.07	6,000.00	3,496.93	41.72%
9330 · ED - Equipment	0.00	0.00	600.00	600.00	0.0%
9350 · ED - SP. EVENTS/PROG. SALARIES	1,794.99	5,525.67	34,000.00	28,474.33	16.25%
9400 · ED-Prog, Event, Supplies&Equip	-2,272.83	946.33	3,500.00	2,553.67	27.04%
9600 · ED - Miscellaneous Expenses	0.00	0.00	200.00	200.00	0.0%
Total Expense	6,499.06	36,102.93	156,750.00	120,647.07	23.03%

Georgetown-Scott County Parks and Recreation Financial Statement September 2021

Accounts	Expense					% of Budget
	Sept 2021 Expense	YTD Expense	Budget	Balance		
4030 · ADMINISTRATIVE SALARIES - FT	16,747.72	69,728.39	222,000.00	152,271.61	31.41%	
4060 · Employer FICA Tax	9,203.00	36,201.51	114,000.00	77,798.49	31.76%	
4090 · Unemployment Insurance	0.00	1,033.23	17,500.00	16,466.77	5.9%	
4120 · Workers Compensation	0.00	36,967.73	59,000.00	22,032.27	62.66%	
4130 · Drug Testing	0.00	464.00	5,000.00	4,536.00	9.28%	
4150 · Employers Retirement	16,359.31	49,145.51	217,500.00	168,354.49	22.6%	
4180 · Health Insurance	14,845.65	46,186.14	288,000.00	241,813.86	16.04%	
4200 · Staff Uniforms	0.00	0.00	2,500.00	2,500.00	0.0%	
4201 · REC. MANAGERS SALARIES - FT	13,080.00	39,240.48	174,000.00	134,759.52	22.55%	
4202 · PAV. OPERATIONS SALARIES - PT	11,653.83	38,198.92	180,000.00	141,801.08	21.22%	
4240 · Office Phone	612.90	2,456.89	1,800.00	-656.89	136.49%	
4250 · Standard Life and Casualty	-6.00	-6.00		6.00		
4260 · Equipment rental	0.00	0.00	2,500.00	2,500.00	0.0%	
4270 · Office Supplies and Equipment	2,836.69	13,506.45	45,000.00	31,493.55	30.01%	
4280 · Professional Fees	0.00	11,421.33	21,000.00	9,578.67	54.39%	
4300 · Advertising, Print, Marketing	2,590.95	9,302.13	25,000.00	15,697.87	37.21%	
4320 · Technology Support	2,751.87	10,266.70	32,000.00	21,733.30	32.08%	
4360 · Continuing Education	0.00	1,081.00	10,000.00	8,919.00	10.81%	
4370 · Liability, Equipment Insurance	0.00	76,414.70	93,000.00	16,585.30	82.17%	
4390 · Travel Expense	0.00	0.00	6,000.00	6,000.00	0.0%	
4450 · PARKS MAINT. SALARIES - FT	18,700.74	57,200.62	215,000.00	157,799.38	26.61%	
4460 · PARKS MAINT. HOURLY - PT	2,280.00	6,720.00	70,000.00	63,280.00	9.6%	
4470 · FACILITY MAINT. SALARIES - PT	6,832.36	16,359.67	61,000.00	44,640.33	26.82%	
4480 · FACILITY MAINT. SALARIES - FT	15,611.76	42,440.96	149,000.00	106,559.04	28.48%	
4509 · Trail Maintenance	0.00	0.00	5,000.00	5,000.00	0.0%	
4510 · Suffoletta Park	1,048.94	3,588.54	12,500.00	8,911.46	28.71%	
4520 · Skate Park	0.00	0.00	5,000.00	5,000.00	0.0%	
4540 · Ed Davis Park	263.23	735.38	6,000.00	5,264.62	12.26%	
4570 · Marshall Park	3,334.60	9,743.64	16,000.00	6,256.36	60.9%	
4600 · Scott County Park	1,100.00	4,155.49	13,000.00	8,844.51	31.97%	
4610 · Oser Landing Park	166.12	519.74	5,000.00	4,480.26	10.4%	
4630 · Oxford Road Park	98.78	303.06	2,000.00	1,696.94	15.15%	

Georgetown-Scott County Parks and Recreation Financial Statement September 2021

Accounts	Sept 2021 Expense	YTD Expense	Budget	Balance	% of Budget
4640 · Great Crossing Park	0.00	0.00	12,500.00	12,500.00	0.0%
4650 · Royal Spring Park	27.58	82.74	5,500.00	5,417.26	1.5%
4660 · Vehicle Maintenance and Parts	565.49	1,047.64	12,500.00	11,452.36	8.38%
4690 · Equipment Maintenance and Parts	823.24	3,690.26	12,500.00	8,809.74	29.52%
4750 · Cell phones	936.33	2,777.52	12,000.00	9,222.48	23.15%
4780 · Fuel and Oil	2,845.56	9,131.32	29,000.00	19,868.68	31.49%
4810 · Supplies	7,315.50	28,941.75	78,000.00	49,058.25	37.11%
4850 · Parks Equipment	0.00	0.00	3,500.00	3,500.00	0.0%
4880 · Capital Expenditures	0.00	24,804.64	878,220.00	853,415.36	2.82%
4930 · SUFFOLETTA POOL SALARIES	10,928.81	77,164.19	104,000.00	26,835.81	74.2%
5000 · HORSE PARK LG HOURS	6,514.74	27,192.20	32,500.00	5,307.80	83.67%
5020 · SFAC Kentucky Utilities	8,415.34	27,248.42	32,500.00	5,251.58	83.84%
5050 · SFAC Georgetown Water	2,925.73	15,045.41	27,000.00	11,954.59	55.72%
5060 · SFAC Center Phone	355.16	1,285.66	3,500.00	2,214.34	36.73%
5140 · SEAC Pool Supplies/Chemicals	1,302.40	23,927.67	24,000.00	72.33	99.7%
5200 · SFAC Pool Supplies/Maintenance	34.95	10,874.31	19,500.00	8,625.69	55.77%
5650 · Tennis Supplies and Equipment	0.00	0.00	500.00	500.00	0.0%
6280 · Little League Baseball	0.00	0.00	500.00	500.00	0.0%
6340 · Youth Softball	0.00	0.00	500.00	500.00	0.0%
6370 · Youth Soccer	0.00	0.00	500.00	500.00	0.0%
6400 · Youth Football	0.00	0.00	500.00	500.00	0.0%
6420 · Youth Volleyball	0.00	0.00	250.00	250.00	0.0%
6430 · Georgetown Stingrays	0.00	0.00	250.00	250.00	0.0%
6440 · Super Sharks	0.00	0.00	250.00	250.00	0.0%
6460 · KIDZWORLD SALARIES	152.60	39,541.40	95,000.00	55,458.60	41.62%
6490 · Kidzworld Supplies	0.00	6,271.17	5,000.00	-1,271.17	125.42%
6500 · Kidzworld-Transportation	0.00	4,981.89	18,000.00	13,018.11	27.66%
6520 · Kidzworld Lunch Program	0.00	0.00	500.00	500.00	0.0%
6550 · Fun Express Supplies	0.00	430.58	1,000.00	569.42	43.06%
6551 · FUN EXPRESS SALARIES	0.00	3,240.50	12,000.00	8,759.50	27.0%
6700 · SPORTS CAMPS SALARIES PT	0.00	0.00	500.00	500.00	0.0%
6720 · Sports Camps Supplies	0.00	0.00	500.00	500.00	0.0%
6840 · NEW PROG/SPEC EVENTS SAL PT	0.00	0.00	5,000.00	5,000.00	0.0%

**Georgetown-Scott County Parks and Recreation
Financial Statement
September 2021**

Accounts	Sept 2021 Expense	YTD Expense	Budget	Balance	% of Budget
6850 · New Prog/Sp Events Supplies	62.63	1,724.58	1,500.00	-224.58	114.97%
6880 · Miscellaneous	545.07	753.32	800.00	46.68	94.17%
8066 · Pavilion - Columbia Gas	1,785.38	2,913.59	53,000.00	50,086.41	5.5%
8068 · Pavilion - Kentucky Utilities	10,076.85	35,596.72	130,000.00	94,403.28	27.38%
8070 · Pavilion - Georgetown Water	7,457.72	16,162.68	27,500.00	11,337.32	58.77%
8074 · Pavilion - Supp., Serv., Repair	12,852.35	73,830.67	120,000.00	46,169.33	61.53%
8076 · Pavilion - Equipment	0.00	0.00	12,000.00	12,000.00	0.0%
8080 · PAVILION - GYM PROGRAM SALARIES	424.45	1,312.21	7,700.00	6,387.79	17.04%
8081 · Pavilion - Gym Program Supplies	0.00	291.21	2,000.00	1,708.79	14.56%
8082 · PAVILION - AEROBICS SALARIES	1,423.60	4,411.69	61,800.00	57,388.31	7.14%
8083 · Pavilion - Aerobics Supplies	0.00	0.00	2,000.00	2,000.00	0.0%
8084 · PAVILION - DANCE/GYM SALARIES	3,146.41	6,146.61	55,000.00	48,853.39	11.18%
8085 · Pavilion - Dance/Gym Supplies	0.00	0.00	8,500.00	8,500.00	0.0%
8088 · PAVILION - SPECIAL EVENTS SALAR	208.60	351.00	1,000.00	649.00	35.1%
8089 · Pavilion - Special Events Suppl	112.47	112.47	1,250.00	1,137.53	9.0%
8090 · Pavilion - Concession	0.00	178.08	12,500.00	12,321.92	1.43%
8092 · PAVILION - AQUATICS SALARIES PT	13,581.69	47,728.01	177,000.00	129,271.99	26.97%
8094 · Pavilion - Aquatics Supplies	1,498.13	18,964.23	20,000.00	1,035.77	94.82%
8098 · Pavilion - Child Care Supplies	0.00	24.96	500.00	475.04	4.99%
8100 · Pavilion - Fitness/Wgt Rm Suppl	0.00	583.80	2,500.00	1,916.20	23.35%
8102 · Pavilion - Gymnasium Supplies	0.00	0.00	1,000.00	1,000.00	0.0%
8104 · Pavilion - Miscellaneous Expens	0.00	66.42	800.00	733.58	8.3%
Total Expense	236,431.23	1,102,207.73	4,201,120.00	3,098,912.27	26.24%

**Georgetown-Scott County Parks and Recreation
Financial Statement
September 2021**

Accounts	Income				
	Sept 2021 Income	YTD Income	Budget	Balance	% of Budget
3030 · City Funds	95,302.01	265,906.17	1,143,625.00	-857,718.83	25.0%
3040 · City - Capital	0.00	12,402.32	439,110.00	-426,707.68	2.82%
3050 · County - Capital	0.00	47,625.00	439,110.00	-391,485.00	10.85%
3060 · County Funds	0.00	276,780.00	1,143,625.00	-866,845.00	24.2%
3150 · Pool Income	5,242.75	110,350.59	258,000.00	-147,649.41	42.77%
3180 · Horse Park Pool	0.00	0.00	56,000.00	-56,000.00	0.0%
3260 · Pool Concessions- Contract	0.00	2,352.08	10,000.00	-7,647.92	23.52%
3400 · Kidzworld Income	530.00	2,345.75	100,000.00	-97,654.25	2.35%
3430 · Fun Express Income	0.00	3,712.50	14,000.00	-10,287.50	26.52%
3470 · KLC Safety Grant	0.00	0.00	3,000.00	-3,000.00	0.0%
3600 · Facility Rental Income	260.00	7,159.23	36,500.00	-29,340.77	19.61%
3710 · Special Events Income	733.00	733.00	5,000.00	-4,267.00	14.66%
3720 · Private Donations	0.00	0.00	2,500.00	-2,500.00	0.0%
3730 · New Programs Income	0.00	0.00	5,000.00	-5,000.00	0.0%
3750 · Miscellaneous Income	0.00	0.00	300.00	-300.00	0.0%
8014 · Pavilion - 20 V Passes	1,075.60	4,216.30	10,000.00	-5,783.70	42.16%
8015 · Pavilion - Daily Passes	9,681.00	43,933.10	108,000.00	-64,066.90	40.68%
8016 · Pavilion - Annual Pass	14,205.08	43,495.45	175,000.00	-131,504.55	24.86%
8017 · Pavilion - 6 Month Pass	2,392.40	4,622.20	15,000.00	-10,377.80	30.82%
8018 · Pavilion - Aquatics Programs	289.84	1,448.84	50,000.00	-48,551.16	2.9%
8020 · Pavilion Gymnasium Programs	843.00	2,383.00	15,000.00	-12,617.00	15.89%
8022 · Pavilion - Dance/Gymnastics Pro	7,722.00	29,104.35	78,000.00	-48,895.65	37.31%
8024 · Pavilion - Aerobics Programs	412.00	1,131.00	20,000.00	-18,869.00	5.66%
8026 · Pavilion - Camps/Childrens Act.	0.00	0.00	3,000.00	-3,000.00	0.0%
8028 · Pavilion - Special Events	0.00	0.00	5,000.00	-5,000.00	0.0%
8030 · Pavilion - Child Care	8.00	64.00	350.00	-286.00	18.29%
8032 · Pavilion - Facility Rental	12,399.00	13,789.00	45,000.00	-31,211.00	30.64%
8034 · Pavilion - Concession/Vending	69.20	2,101.84	20,000.00	-17,898.16	10.51%
8035 · Gift Certificates	49.50	49.50			
8036 · Pavilion - Miscellaneous	2.00	7.00	1,000.00	-993.00	0.7%
Total Income	151,216.38	895,712.22	4,201,120.00	-3,305,407.78	21.32%

Michael Short

From: Becca Palmer <becca@cpslex.com>
Sent: Friday, October 15, 2021 4:29 PM
To: Michael Short; Chase Howard
Subject: [EXT]Dectron Totals

Importance: High
Sensitivity: Confidential

Quoted Jobs – 2019-2021

\$1815.00 Repair Water Leak
\$5538.00 Replace sensors
\$8100.00 Repairs to Slide Pool Unit (CR#2)
\$8100.00 Leak Search & Repair in Lap Pool
\$1480.00 Replace 3-Way Valve Lap Pool Unit
\$7200.00 Repairs to CR#1 Slide Pool
\$8100.00 Repairs to CR#2 Lap Pool
\$17047.00 Replace Compressor for Slide Pool
\$2418.00 Leak Search Both Dectron Units

\$59,798.00 Total

T&M Jobs – 2019-2021

S-1120 \$1639.76
S-1228 \$3416.16
S-1753 \$672.04
S-1775 \$2034.61
S-1966 \$779.65
S-2172 \$295.40
S-2356 \$1030.00
S-2356 \$6450.27
S-2368 \$1020.19
S-2414 \$3218.83
S-2573 \$3596.49
S-2632 \$241.60
S-2721 \$698.41
S-2975 \$1186.31
S-3122 \$588.15
S-3945 \$456.82
S-5394 \$241.60

\$27,565.29 Total

Combined Dectron Units Repairs Cost (2019-2021) - \$87,363.29



Comfort & Process Solutions

124 Trade Street
Lexington, KY 40511
Phone: (859) 294-4400
Fax: (859) 294-4500

October 5, 2021

Mike Short
Georgetown-Scott Co. Parks & Recreation
140 Pavilion Drive
Georgetown, KY 40324

Via e-mail: mshort@gscparcs.com

RE: Repairs to *Dectron* Slide Pool Unit # (
Quote #: Q211010

Dear Mike,
Thank you for allowing Comfort & Process Solutions to provide you a proposal to change out the suction accumulator, suction service valve, and hot gas bypass valve on the *Dectron* that serves the Slide Pool at Georgetown-Scott Co. Parks and Rec.

Scope of Work:

- **Provide all labor and materials to remove bad suction accumulator, suction service valve, and hot gas bypass valve**
- **Provide new suction accumulator, suction service valve, and hot gas bypass valve**
- **Provide all labor and materials to install suction accumulator, suction service valve, and hot gas bypass valve**
- **Provide labor and materials to install customer supplied refrigerant after install is complete**
- **Ensure proper operation once install is complete**

TOTAL PRICE FOR ABOVE WORK \$4,892.00

If this quote is in agreement with you, please sign and return the original to our office.

*****NOTE** This quote reflects current market values and is valid for 30 days.
After 30 days CPS reserves the right to review market values and adjust accordingly.***

Accepted: _____
(Date)

Chase Howard

Chase Howard, Customer Service Representative
859-552-9115

By: _____
(Name)



Comfort & Process Solutions

124 Trade Street
Lexington, KY 40511
Phone: (859) 294-4400
Fax: (859) 294-4500

October 5, 2021

Mike Short
Georgetown-Scott Co. Parks & Recreation
140 Pavilion Drive
Georgetown, KY 40324

Via e-mail: mshort@gscparcs.com

RE: Repairs to *Dectron* Lap Pool Unit # 2
Quote #: Q211009

Dear Mike,

Thank you for allowing Comfort & Process Solutions to provide you a proposal to replace the valve plate gaskets, discharge service valve, 2 low pressure switches, vibration eliminator, and hot gas bypass on the *Dectron* unit that serves the Lap Pool area at Georgetown-Scott Co. Parks and Rec.

Scope of Work:

- **Provide all labor and materials to remove bad valve plate gaskets, discharge service valve, 2 low pressure switches, vibration eliminator, and hot gas bypass**
- **Provide new valve plate gaskets, discharge service valve, 2 low pressure switches, vibration eliminator, and hot gas bypass**
- **Provide new contactor**
- **Provide all labor and materials to install valve plate gaskets, discharge service valve, 2 low pressure switches, vibration eliminator, and hot gas bypass**
- **Provide labor and materials to charge system with customer supplied refrigerant after install**
- **Ensure proper operation once install is complete**

TOTAL PRICE FOR ABOVE WORK \$4,691.00

If this quote is in agreement with you, please sign and return the original to our office.

****NOTE** This quote reflects current market values and is valid for 30 days.
After 30 days CPS reserves the right to review market values and adjust accordingly.**

Accepted: _____
(Date)

Chase Howard

Chase Howard, Customer Service Representative
859-552-9115



Job Description – Assistant Director (Grade 10) - Update

Originator: Kimberly Rice

Date: 10/07/2021

Authorized by:


Board Chair

Date: 10/9/21
KE

References: Human Resources CAPRA 4.3

Revision Date: 10/18/21

GEORGETOWN-SCOTT COUNTY PARKS AND RECREATION

POSITION CLASSIFICATION: Assistant Director: Position Classification: Exempt

GRADE: 10

DEPARTMENT: Administration

IMMEDIATE SUPERVISOR: Parks and Recreation Director

SUPERVISES: All Facility, Recreation, and Programming Personnel

CHARACTERISTICS OF POSITION:

Under general direction of Parks and Recreation Director, performs management and administrative work in the development and operation of recreation facilities. Oversees the planning, design, implementation, and management of all recreation programs, activities, and special events for department. Assists Parks and Recreation Director and performs related work as required. Serves as Acting Director in absence of Parks and Recreation Director. Works a flexible schedule, including on call status.

GENERAL DUTIES AND RESPONSIBILITIES:

Essential: Recruits, trains, supervises and coordinates the work of subordinates assigned to specialized areas. Assists in determining all personnel requirements for facilities and programs. Plans, assigns, supervises, and monitors all recreation programs and special events. Directs and monitors the daily activities of all Parks and Recreation facilities. Coordinates maintenance of all indoor community centers. Prepares required reports relating to the management of facilities and programming. Assists in preparation and administration of budget. Assists in the development and implementation of marketing strategies and activities for all programs and facilities. Attends monthly Parks and Recreation board meetings. When requested, represents the Department by attending community meetings and functions, civic clubs, conferences, etc. Responds to customer and public inquiries, complaints, and compliments relating to programs and facilities. **Will act as the Information Technology Administrator for GSC Parks.** Oversees and monitors scheduling of programs and facilities. May approve purchase orders up to \$5,000.

Purchase orders valued over \$5,000 must be approved by the Director. Must work within the confines of the fiscal budget.

Nonessential: May assist Parks and Recreation Director in any other areas as requested.

QUALIFICATIONS/REQUIREMENTS:

Education, Training, Experience:

Completion of Bachelor's degree in Recreation and Park Administration or related field required. Master's Degree or equivalent working experience in the field of recreation preferred. Aquatic Facility Operator (AFO) Certification required. National Playground Safety Inspector (NPSI) Certification required. Minimum of eight years experience in Parks and Recreation with at least five of those in a supervisory position. Must have experience in the following areas: facility operations, budget preparation, and all areas of recreation programming to include but not limited to athletics, child services, cultural activities, special events, aquatics, and youth sports.

SPECIAL KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge:

Comprehensive knowledge of recreation programming and facility operations. Thorough knowledge of accounting methods and procedures. General knowledge and understanding of federal and state labor laws. Working knowledge of general office equipment. General knowledge of basic building repair and maintenance.

Skills:

Skill in use of computer and other standard office equipment

Abilities:

Ability to establish and maintain effective working relationships with Parks and Recreation board members, employees and the general public. Ability to analyze, implement, and maintain a diversified program meeting the leisure needs of the community. Ability to prepare and maintain accurate reports. Ability to function effectively when required to work varying schedules and shifts as determined by recreation and facility program and events. Ability to communicate effectively both orally and in writing. Ability to make decisions and perform under stress when problems arise.

SPECIAL LICENSING REQUIREMENTS:

Valid Kentucky drivers license; CPR and First Aid certified

ADDITIONAL REQUIREMENTS:

Instructions: Very general; must use own judgment most of the time.

Processes: Frequently refines existing methods and develop new techniques, concepts, or programs within established limits.

Review of Work: Work is generally reviewed through oral and written reports.

Analytical Requirements: Decisions based on a wide knowledge and application of advanced techniques/concepts are required.

Work Environment: Inside and outside.

Availability: Must be able to attend meetings and departmental activities in evening hours and on weekends; must be able to respond to calls at all hours; must be able to work irregular hours on a regular basis.

Physical Demands:

Lifting: Some required (up to 25 pounds). Requires standing, walking, and sitting.

Use of Equipment: Tools related to parks recreation and maintenance; small hand tools; normal office equipment.

Vehicle Operation: Automobile when needed.



**Job Description – Pavilion Recreation Manager
(Grade 9) - Update**

Originator: Kimberly Rice

Date: 10/07/2021

Authorized by:

Dale Stowe
Board Chair

Date: 10/9/21
KR

References: Human Resources CAPRA 4.3

Revision Date: 10/18/21

GEORGETOWN-SCOTT COUNTY PARKS AND RECREATION

POSITION CLASSIFICATION: Recreation Manager – (Pavilion Manager and Special Events)

Position Classification: Exempt

GRADE: 9

DEPARTMENT: Recreation

IMMEDIATE SUPERVISOR: Assistant Director

SUPERVISES: Facility, Recreation and Programming Personnel

CHARACTERISTICS OF POSITION:

Under the general direction of the Assistant Director, performs management and administration work in the operation of recreation facilities and programs. Plans, designs, implements and manages recreation programs, activities and special events for department with the support of the Assistant Director and performs related work as required. Works a flexible schedule, including on call status.

GENERAL DUTIES AND RESPONSIBILITIES:

Essential:

The organization, coordination and supervision of existing programs. The planning and implementation of new or expanded programs in areas of interest expressed by the community. Must continually evaluate and strive to improve new and existing programs. Recruitment, hiring and training of seasonal employees, volunteers, and all others assisting with the programs and the

Pavilion. Conducts staff training sessions for programs and the Pavilion as well as conducts timely staff meetings to address concerns and needs of each program and facility. Must prepare and distribute all necessary information to promote the department's programs and facility including press releases, flyers and verbal presentations. Prepare and maintain all program and facility records and employee records; this includes work schedules, accident reports, discipline reports, etc. Works with the Assistant Director to ensure that all department policies, state and federal labor laws and department procedures are adhered to in all facilities and programs. Keeps the Assistant Director informed on the status of existing and new programs. Must maintain and acquire all certifications necessary to improve recreational programming and the training of staff. Must thoroughly understand and be able to implement all policies and procedures and supervise daily activities at The Pavilion. Must be able to handle patron/program participant complaints and deal with the situation in a timely manner. Plan and supervise Special Events. Purchase supplies and equipment when needed with approval from Assistant Director and/or Director. Must have a current record of all inventories for each programming area. Must work within the confines of the fiscal budget. Schedules employees for all departmental programs and facilities as needed. Establish and promote partnerships with other community agencies to enhance and promote new programs. **Will act as the Information Technology Administrator in the absence of the Assistant Director.** Conduct training clinics for all youth sports volunteer coaches before start of the season. Attend youth sports annual board meeting and other youth sports meetings as necessary.

Nonessential: May assist Parks and Recreation Director and Assistant Director in any other areas as requested.

QUALIFICATIONS/REQUIREMENTS:

Education, Training, Experience:

Must possess a bachelor's degree in Parks and Recreation or a closely related field. Minimum of three years' experience in Parks and Recreation with at least one of those years in a supervisory position. Prefer experience in athletics, general recreation and special events program development and facility operations. Must become a First Aid, CPR, AED Instructor. Certified Parks and Recreation Professional (CPRP) Preferred.

SPECIAL KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge:

Comprehensive knowledge of recreation program planning such as setting goals and objectives and maintaining a program budget. Must have a working knowledge of athletic programming

such as scheduling, etc. Working knowledge of office equipment. General knowledge and understanding of Federal and State Labor Laws.

Skills:

Computer skills including word processing, graphics and publishing applications.

Abilities:

Ability to establish and maintain effective working relationships with Park and Recreation employees and the general public. Ability to implement and maintain a diversified program meeting the leisure time needs of the community. Ability to prepare and maintain accurate reports. Ability to function effectively when required to work varying schedules and shifts as determined by recreation and facility program events. Ability to communicate effectively both orally and in writing. Ability to make decisions and perform under stress when problems arise.

SPECIAL LICENSING CERTIFICATIONS:

Valid Kentucky driver's license; CPR and First Aid certified. CPR and First Aid Instructor. Hold a NYSCA Certification.

ADDITIONAL REQUIREMENTS:

Instructions: Must be able to work within own timeline with minimal instructions on a daily basis.

Processes: Must review and improve program plans, program ideas etc. as needed.

Review of Work: Work is generally reviewed through oral and written reports.

Analytical Requirements: Decisions based on knowledge and application of techniques/concepts are required.

Work Environment: Indoor and outdoor

Availability: Must be able to attend meetings and departmental activities in evening hours and on weekends; must be able to work irregular hours on a regular basis.

Physical Demands:

Lifting: Some required (up to 50 pounds). Requires standing walking and sitting.

Use of Equipment: Tools and equipment and other related items pertaining to Recreation programs and maintenance as well as normal office equipment.

Vehicle Operation: Automobile when needed.